*[INSERT DATE]*

Somewhere Pharmacy

123 Somewhere Rd.

St. Mickey, MO 30809

TIN:

Organization NPI:

To Whom It May Concern,

Our organization maintains locations in the state of *[INSERT STATES]* and are seeking to credential/contract *on the medical side* to provide clinical services to your members.

Our facilities have completed all the necessary steps to provide Diabetes Education Self-Management Services (DSME) to your beneficiaries by attaining a national certification through the American Association of Diabetes Educators (AADE).  We are seeking either an ancillary contract or group/facility agreement in order to serve your members with DSME services.

In accordance with what other diabetes education centers can provide, we are also seeking to provide immunizations that are generally covered through the member’s medical benefits. We will be filing all claims via X12 billing (837p) and can be credentialed/contracted as either individual providers or as facilities depending on your guidelines. Although our organization is a pharmacy, we generally have credentialed/contracted on the medical side to provide these types of benefits rather than the pharmacy side.

*Our Services Rendered:*

* Diabetes Self-Management Training/Education (G0108 & G0109)
* Immunizations - Flu, Pneumonia, Hepatitis B, Tetanus, Shingles, etc.
* Additional services rendered, where allowed per state law:
  + Tobacco Cessation
  + MTM’s (where available)

Thank you for your consideration. Our contact information is below.

Sincerely,

*[INSERT NAME]*

Phone number

Email address